

## Governance and Audit Committee Workplan as at 6 March 2023

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### Purpose:

This report provides details of reports scheduled for committee for the 2022/23 and 2023/24 electoral cycles.

### Recommendation:

1. That members note the report.

Date	Title	Lead Officer	Purpose of the report
<b>14 MARCH 2023</b>			
14 Mar 2023	Annual Governance Statement Action Plan Update	Jeanette McGarry, Interim Assistant Director - People and Democratic Services	To update progress on the Annual Governance Statement 21-22 Action Plan
14 Mar 2023	Accounts Closedown 2022/23 Accounting Matters	Emma Foy, Director of Corporate Services and Section 151 Officer	To review and approve the accounting policies, actuary assumptions and materiality levels that will be used for the preparation of the 2022/23 accounts.
<b>18 APRIL 2023</b>			
18 Apr 2023	External Audit Strategy Memorandum (Plan) 2022/23	Emma Foy, Director of Corporate Services and Section 151	To present the 2022/23 External Audit Strategy from our External Auditors, Mazars.
18 Apr 2023	Combined Assurance Report 2022/23	Alastair Simson, Principal Auditor, Lincolnshire County Council	To present the Report from the Combined Assurance aspect for 2022/23
18 Apr 2023	Internal Audit Draft Annual Plan 2023/24	Alastair Simson, Principal Auditor, Lincolnshire County Council	To present the Draft Annual Plan for Internal Audit for the 2023/24 committee year.
18 Apr 2023	Annual Constitution Review & Monitoring Officer Report	Emma Redwood, Assistant Director - People and Democratic Services	To review the Constitution and provide the MO annual report

18 Apr 2023	Contract and Financial Procedure (CPRS and FPRS) Review	Emma Foy, Director of Corporate Services and Section 151 Officer	To review West Lindsey District Council's contract and financial procedure rules
18 Apr 2023	6 Month Review of Strategic Risks	Jeanette McGarry, Interim Assistant Director - People and Democratic Services	To present the 6 month review of strategic risks
<b>13 JUNE 2023</b>			
13 Jun 2023	Internal Audit Quarter 4 Report 2022/23	Alastair Simson, Principal Auditor, Lincolnshire County Council	To present the Quarter 4 report from Internal Audit.
13 Jun 2023	Annual Counter Fraud Report 2022/23	Emma Foy, Director of Corporate Services and Section 151 Officer	To inform members of counter fraud activity, instances of fraud during the year and future
13 Jun 2023	Draft Annual Governance Statement 2022/23	Jeanette McGarry, Interim Assistant Director - People and Democratic Services	To present the draft AGS for 2022-23
<b>25 JULY 2023</b>			
25 Jul 2023	Member Development Annual Report 2022/2023	Ele Snow, Senior Democratic and Civic Officer	To review Member Development for the previous Civic Year and to agree relevant actions for the current Civic Year
25 Jul 2023	Internal Audit Annual Report 2022/2023	Alastair Simson, Principal Auditor, Lincolnshire County Council	To present the internal audit annual report.
25 Jul 2023	Annual Voice of the Customer Report 2022/23	Natalie Kostiuk, Customer Experience Officer	To summarise customer feedback from the year 2022/23 and analyse customer contact and demand data to provide a clear view of the voice of the customer.
25 Jul 2023	Annual Governance Statement 2022-23 and Closure of Action Plan 2021-22	Jeanette McGarry, Interim Assistant Director - People and Democratic Services	To present the AGS for 2022/23, and closure of the action plan from 2021/22.
<b>26 SEPTEMBER 2023</b>			
26 Sep 2023	Internal Audit Quarter 2 Report 2023/24	Alastair Simson, Principal	To present the Quarter 2 report 2023/24 from Internal

Auditor, Lincolnshire  
County Council

Audit.

26 Sep 2023 Local Government and Social Care  
Ombudsman (LGSCO) Annual Review Letter  
Report 2022/23

Natalie Kostiuk, Customer  
Experience Officer

Report on the Local Government and Social Care  
Ombudsman (LGSCO) Annual Review letter 2022/23  
covering complaints referred to them between April 2022  
and March 2023. Examining upheld complaints, learning  
actions and benchmarking with other authorities.

26 Sep 2023 6 Month Review of Strategic Risks

Jeanette McGarry, Interim  
Assistant Director - People  
and Democratic Services

To present the 6 month review of strategic risks

**28 NOVEMBER 2023**

28 Nov 2023 Review of Whistleblowing Activity

Jeanette McGarry, Interim  
Assistant Director - People  
and Democratic Services

To present data on Whistleblowing Activity in the  
previous civic year.

28 Nov 2023 Annual Governance Statement Update

Jeanette McGarry, Interim  
Assistant Director - People  
and Democratic Services

To present an update to the Annual Governance  
Statement